

Town of St. Germain

Parks & Recreation Committee

Monday, October 10, 2022

@ 1:00pm

Community Center Room 4

Meeting Minutes

Attendees (“X” indicates present, “R” indicates remote, “A” indicates absent)

Kalisa Mortag	X	Karen Anderson	X	Heather Koziatek	X
Lisa Penner	A	Kathy Kaltenbach	X		

Opening		Speaker	Minutes
1.	Call to Order	Kalisa	Kalisa called the meeting to order at 1:00pm.
2.	Roll Call Establish a quorum	Kalisa	A quorum was established. Lisa Penner absent.
3.	Approval of past meeting minutes	Kalisa	September meeting minutes were approved as presented.
4.	Citizens comments		No citizen comments.

Discussion/Action Items		Speaker	
1.	Tennis/Pickleball court resurfacing status update	Kalisa	COMPLETED
2.	Fitness Center open house	Karen	Open house was a success. At least 58 people came through and 10 signed up for fobs.
3.	Halloween Event	Committee	<p>Following were finalized plans for Fright Night at the Community Center:</p> <p>Heather</p> <ul style="list-style-type: none"> • Flyer creation and school posting on FB • Decorations request on FB <p>Lisa</p> <ul style="list-style-type: none"> • Purchase of orange and black fitted sheets for table coverings • Community Center reservations for last Saturday prior to Halloween plus Thursday and Friday through 2025 • Request to Chamber of Commerce on Chamber Bucks prizes for event • Request to June Vogel to setup an account at Camps <p>Karen</p> <ul style="list-style-type: none"> • Halloween unbaked cookies research

			<p>Kalisa</p> <ul style="list-style-type: none"> Request to Ted Ritter to send Constant Contact out on volunteers for event. <p>Kalisa found out when speaking to the Camp's manager that there is a process for requesting donations. The form for such requests is on the Medford website. Advance planning is needed to take advantage of these requests as the Medford donation committee only meets occasionally so we will need to get our requests in.</p>
4.	Breakfast with Santa	Committee	<p>The Committee began planning the Breakfast with Santa event on December 3:</p> <p>Kalisa</p> <ul style="list-style-type: none"> Request Ron Rhodes be Santa <p>Lisa</p> <ul style="list-style-type: none"> Request use of sleigh from Fire Dept. Lisa requested use of the sleigh from Tim Gebhardt. He approved the request Request first Saturday in December plus Thursday and Friday dates through 2025 for Community Center <p>Nancy Szott from Northwoods Lions attended the meeting to discuss the Christmas event and the two groups potentially working together for that event.</p>

New Business		Speaker	Minutes
1.			Nothing more added
2.	To Do	Kalisa	Tabled

Closing		Speaker	Minutes
1.	Discussion on other parks and recreation needs in town	Kalisa	Nothing more added
2.	Next meeting <ul style="list-style-type: none"> Monday, November 14 @ 1:00pm Room 4 Community Center 		
3.	Adjournment		Kalisa adjourned the meeting at 2:28pm.

To Do		Responsible Party	Status
X1	Picnic tables at playground	Kalisa	The cost was found to be \$1200 per table. We will determine if we purchase any as we get closer to year end and know what we have left in the budget.

			It was determined that we need 2-3 tables as well as some benches at the playground.
X2	Committee Addition	Kalisa	Ask Town Board to add David Jordan as a 6 th member to the Park & Recreation Committee.
X3	Explore potential grants	Lisa	Begin reviewing potential grants for interactive playground, scoreboard replacement and skatepark renovation. Will begin after 11/1/2022.
X4	Events Book	Kalisa/Lisa	Began creating some events schedules for Halloween and Christmas children's events. Need to review and discuss with full committee.